

*HSC 75-2076*  
*HSC*

Review Staff: 75/2643  
22 August 1975

MEMORANDUM FOR THE RECORD

SUBJECT: HSC Notes

Jack Boos called to discuss the handling of notes taken by HSC staffers during interviews and briefings at Langley.

HSC does not want the notes to leave the physical possession of the staffers at any time. We want to insure that the notes are properly classified and handled.

Solution: At the end of any briefing, we will discuss the notes in general terms with the staffer to insure that he has assigned them the proper classification and that it is stamped on the notes. If the classification calls for special courier handling, we will provide a courier to accompany the staffer back to his office where he can place the notes in the proper secure area.

Boos and I agreed that this would be a standard practice, and that we would not make an issue of principle.

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cc: SC/DCI  
Task Force Members  
IC/



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